**THE HIVE COLLECTIVE – EXPRESSION OF INTEREST**

The Hive Collective is an exciting initiative that will offer spaces in local heritage listed building Lilac Court, Wickham Street, Townsville **for free**.

Spaces will be made available exclusively to individuals or businesses who make use of the premises for *the purpose of manufacture of products or delivery of services that are uniquely Townsville.*

Spaces will be available in 2017.

All approved applicants will be required to sign an agreement to acknowledge the terms and conditions of the free tenancy. Please note that successful applicants will not be permitted to use the space as a residence.

Completion of this Expression of Interest form does not guarantee you a space in The Hive Collective – all expressions of interest received will be evaluated on their merits and preference given to those proposals which, in our opinion, meet the objectives of The Hive Collective.

**Important Information**

Please read this before completing The Hive Collective Expression of Interest.

This form is designed to help us choose who will receive the spaces in The Hive Collective. This form is not, nor does it form any part of, an agreement.

Information supplied on this form is strictly confidential.

If the application is successful, you will be required to:

* produce a driver’s licence or passport for identification purposes
* complete an agreement and condition report in relation to the space.

Whilst the space will be offered at no charge, it is the responsibility of the tenant to have all other services (such as telephone, gas and electricity) connected in your name, to coincide with your date of occupation.

It is also your responsibility to insure your possessions and hold public risk insurance.

The building is heritage listed and is not in new condition. If your application is accepted, you will be taking the space “as is, where is”. We will arrange for accepted applicants to view the space before any formal documents are signed

**Applicant’s Details**

Name:

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Address:

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|  |

Phone No:

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| --- |
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Email Address:

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Business Name ((if applicable):

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Proposed use of the space?

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How is the proposed use considered to be *manufacture of products or delivery of services that are uniquely Townsville?*

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Please outline any background to your business, including history, to illustrate why this tenancy would assist your business to grow. This information will be used in evaluating competing expressions of interest for the offered spaces.

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What is your ideal tenancy term? Please note that tenancies will not be granted for periods longer than 6 months at a time.

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Do you propose to be open to the public? What will be your hours of operation?

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**Employment details (if applicable)**

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| --- | --- |
| Occupation: |  |
| Full time: |  | Part time: |  | Casual: |  |

Name of current employer (if applicable):

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How long employed there

|  |  |  |  |
| --- | --- | --- | --- |
| Years: |  | Months: |  |

Position held:

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| --- |
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|  |  |
| --- | --- |
| Address of current employer: |  |
| Postcode: |  |
| Name of contact person: |  |
| Telephone number: |  |

Name of previous employer:

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| --- |
|  |

How long employed there

|  |  |  |  |
| --- | --- | --- | --- |
| Years: |  | Months: |  |
| Address of previous employer: |  |
| Postcode: |  |
| Name of contact person: |  |
| Telephone number: |  |

**References**

(If you have written references attach copies to this form)

|  |  |
| --- | --- |
| Name: |  |
| Relationship to applicant: |  |
| Home telephone number: |  |
| Work telephone number: |  |

|  |  |
| --- | --- |
| Name: |  |
| Relationship to applicant: |  |
| Home telephone number: |  |
| Work telephone number: |  |

**Declaration**

I declare that the information given on this form is true and correct to the best of my knowledge.

Applicant’s signature:

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| --- |
|  |
| Date: |  / / |

Complete and email this form to petria@griffingroup.com.au